



To: Members of the Remuneration Committee

***Notice of a Meeting of the Remuneration Committee***

**Council Chamber, Wednesday, 10 June 2015 at 10.00 am**

**County Hall, Oxford, OX1 1ND**

*Peter G. Clark.*

Peter G. Clark  
County Solicitor

June 2015

Contact Officer:

**Sue Whitehead**

Tel (01865) 810262; Email; [sue.whitehead@oxfordshire.gov.uk](mailto:sue.whitehead@oxfordshire.gov.uk)

---

**Membership**

*Councillors*

Ian Hudspeth  
Charles Mathew  
Rodney Rose

Gillian Sanders  
Richard Webber

David Williams  
David Wilmshurst

---

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Election of a Chairman for the 2016/16 Council Year**
2. **Election of the Deputy Chairman for the 2015/16 Council Year**
3. **Apologies for Absence and Temporary Appointments**
4. **Declarations of Interest - see guidance note**
5. **Minutes (Pages 1 - 2)**

To approve the minutes of the meeting held on 19 January 2015 (**RC5**) and to receive information arising from them.

6. **Petitions and Public Address**
7. **Outside Bodies (Pages 3 - 4)**

Report of the County Solicitor & Monitoring Officer (**RC7**)

The Council's Constitution allocates to the Committee the responsibility for appointments to outside bodies other than to those identified by the Cabinet as 'strategic'.

The report identifies the bodies to which appointments now need to be made.

***The Committee is RECOMMENDED: to***

- (a) designate the Abingdon/Witney College Board as a Category 'B'<sup>1</sup> outside body and nominate a councillor to be a representative;
- (b) ***designate the Townlands Steering Group as a Category 'B' outside body and nominate a councillor to be a representative.***

## EXEMPT ITEM

***It is RECOMMENDED that the public be excluded for the duration of item RC 8 and 9 since it is likely that if they were present during that item there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified below in relation to those items and since it is***

---

<sup>1</sup> Category B are appointments to non-strategic outside bodies useful to the Council's work and appointments are made following nominations by political groups on the basis of the best person for the role.

*considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

**THE MINUTES, REPORT AND ANNEXES TO THE ITEM HAVE NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.**

**THIS ALSO MEANS THAT THE CONTENTS SHOULD NOT BE DISCUSSED WITH OTHERS AND NO COPIES SHOULD BE MADE.**

## **8. Exempt Minute (Pages 5 - 6)**

To approve the exempt part of the minutes of the meeting held on 19 January 2015 (RC8) and to receive information arising from them.

*The information contained in the report is exempt in that it falls within the following prescribed category:*

- 1 *Information relating to any individual;*
- 3 *Information relating to the financial or business affairs of any particular person (including the authority holding that information);*
- 4 *Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority*

*It is considered that in this case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would be contrary to the authority's duties as a fair employer.*

## **9. Oxfordshire Local Agreements- Negotiations for 2016/17 (Pages 7 - 16)**

*The information contained in the report is exempt in that it falls within the following prescribed category:*

- 4 *Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority*

*It is considered that in this case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would distort the proper process of free negotiations between the authority with another party for the purposes described and would prejudice the position of the authority in those negotiations and other negotiations of a similar nature in future.*

## Report of the Chief Human Resources Officer (RC9)

This report seeks to alert the Remuneration Committee to the forth-coming local negotiations, required under the current local agreements to determine any possible pay awards for senior employees and Green Book employees, across the Council and in schools.

In particular the report seeks the Committee's views on:

- a. the approach to local negotiations for pay in 2016-17
- b. the implementation of the Living Wage
- c. the future of pay negotiations machinery for Green Book and Senior staff when the current local agreements cease on 1 April 2017.